

Legacy Park Riders Association - By Laws

BY LAWS

Legacy Park Riders Association

ARTICLE I

The name of this corporation is “Legacy Park Riders Association” and shall be at all times operated as a non-profit association in accordance with the laws of the state of Idaho. The abbreviation shall be LPRA and may be referred to in these BYLAWS as the corporation or association.

ARTICLE II

The purpose for which this corporation is formed is as set forth in its articles of incorporation as authorized by State of Idaho Secretary of State office. To provide an economical venue & association for members and non-members of all abilities and skill levels that serves as a riding/training/venue to enhance their mental and athletic riding abilities and all, including youth under the age of 18 to be taught humane treatment of horses and livestock. LPRA is proud to support local youth & riding programs through our events, shows, fundraising events and scholarships. LPRA also supports the impoverished through providing events at no cost if needed.

ARTICLE III

SECTION 1: ELECTION AND DUTIES OF DIRECTORS AND OFFICERS

The officers and directors will be elected yearly at the regular annual meeting by members in good standing (see article VI) Officers and Directors shall hold office until their term is over and successors have been duly elected and qualified. There shall be {4} four elected officers and {1} one Officer from the Cowboy Campground LLC or Legacy Park Trust Inc..

President: 2 year term

- Provides overall leadership and direction to the association’s organization;
- Establishes short- and long- range objectives and goals in conjunction with the board of directors;
- Coordinates association activities through the board of directors;
- Presides at meetings of the association and its board of directors;
- Structures the organization to ensure continuity by providing opportunities for new leadership to develop;
- Exercises overall financial responsibility for the association ; co-signs bank accounts with association treasurer;
- Approves/monitors all association press releases, newsletters, electronic communications, and other publications.

Vice President: 2 year term

- Presides at meetings in the absence of the president;
- Plans, coordinates, and recruits committees to manage a series of meetings and programs;
- Coordinates programs with the president and the executive committee;
- Provides timely and interesting advance information for newsletters and mailings;
- Provides or coordinates information on forthcoming events to the secretary for inclusion in

meeting notices, newsletters or electronic distribution lists.

Secretary: 2 year term

- Ensuring meetings are effectively organized and minuted;
- Maintaining effective records and administration;
- Upholding legal requirements;
- Communication and correspondence;
- Maintains a roster of officers and other board members with current address, including email, and telephone information;
- Maintains complete and up-to-date copies of the association s bylaws and other organizational documents.

Treasurer: 2 year term

- Oversees association finances, collects dues, and receives other monies, e.g. proceeds from entry fees, donations, and concessions.
- Maintaining effective records and submits reports at meetings or when officers ask for it.
- Assists the president and other officers in preparing program budgets and financial controls.
- Maintains and supervises association bank accounts.
- Maintains copies of completed tax forms.
- Communication and correspondence with vendors and donors.
- Pays all association bills on time.

Executive Officers: 3 each; 4 year term elected on staggered years

- Concerned primarily with policymaking, long-range planning, and coordination with other activities;
- Meets at least twice a year or more if needed;

Director of Concession: 1 year term

- Maintains and supervises all concession activity and facilities;
- Purchases required concessionaire inventory for association activities;
- Maintains communication with Treasurer to cover all expenses.

Director of Parades/Drill Team: 2 year term

- Enters all association approved parades;
- Coordinates parade activities at location;
- Coordinates with people participating in the parades as to allowable behavior.

Director of Events: 2 year term

- Maintains the arena for association playdays and events;
- Helps set up events for the playdays;
- Recruits help to orderly run events or maintain facilities.

Director of Facilities: 1 year term

- Maintains the Facilities/Grounds, e.g. association house, restrooms, fencing, and gates.
- Recruits association members to accomplish desired projects.

SECTION 2: QUALIFICATIONS OF DIRECTORS AND OFFICERS

All officers and directors shall be legal voting members of the corporation and otherwise qualified as members provided in Article VIII. No officer or director shall miss {3} three consecutive regular meetings without justification.

No elected official can hold more than one elected position, unless voted on by the Committee. Inactive officials can be replaced at a regular scheduled meeting by a show of hands vote.

Section 2.1 Executive Director

Executive Directors shall be an ex-president or vice president, and a member of Cowboy Campground LLC or Legacy Park Trust Inc.. The executive directors are not required to be at {3} three consecutive regular meetings without justification.

SECTION 3: NOTICE OF MEETINGS

The membership shall fix the time and place of its regular meetings.

SECTION 4: VACANCIES

Any vacancy of an officer or director shall be filled by the membership at the next regular meeting.

SECTION 5: QUORUM

The majority of the members present will take care of transactions at a regularly scheduled meeting.

ARTICLE IV

SECTION 1: MANAGEMENT

The officers and executive officers shall have the power to advise, manage and maintain the affairs of the association . The officers and executive officers shall not obligate the association in any way without first calling a meeting of the general membership and receiving a majority vote for an action. The officers and the executive officers shall make no assessment without the consent of the majority of the membership at a special meeting properly announced for the purpose of approving such assessment.

SECTION 2: RECORDS

A record shall be kept of all business transactions. The books and records shall at all reasonable times be open for the inspection of any member. A written report shall be given at each meeting. The financial records shall be audited semi-annually.

SECTION 3: RULES AND REGULATIONS

The membership shall be required and shall have the power to make written rules and regulations pertaining to all corporate owned and corporate leased property. The membership shall also be empowered to make rules and regulations covering the conduct of all members while the corporate owned and corporate leased property, or while on officially sponsored trips or vacations. If traveling out of state for Association sponsored events, all horses must have a negative Coggins test available upon request from an officer or director and appropriate paperwork needed to enter other States.

SECTION 4: SPECIAL MEETINGS

A special meeting of the officers and executive officers shall be called and held whenever called by the president or when the president is requested to hold a special meeting by a majority of the officers and executive officers for the purpose of transacting any business properly before it.

SECTION 5: BYLAWS

All bylaws shall be made and adopted by the membership. The bylaws may be altered, changed and amended by a majority vote of the membership present at any meeting called for the purpose of altering, changing or amending these bylaws. Upon the written application of 25% of the membership for the purpose of altering, changing or amending these bylaws. The officers and the executive officers shall call a special meeting of the membership for the purpose of altering, changing or amending these bylaws. Such changes suggested shall be brought before the membership in the same manner as above required. The bylaws shall be reviewed annually for possible correction, additions or deletions, by a committee appointed by the president. The

president may appoint such standing or special committees for his/her term or office as may be necessary and advisable for proper functioning of the corporation in the performance of its authorized powers.

ARTICLE V

SECTION 1: REGULAR AND ANNUAL MEETING

The regular and annual meeting of the members shall be held in the month of March each calendar year. At that time officers will be elected and take office at the first meeting thereafter. The fiscal year will be April to March 31st. With the business year being January to December.

SECTION 2: NOMINATIONS

Nominations will be accepted from the floor at the time of the annual meeting, the president shall appoint [3] three regular voting members of the association to be designated as "Judges of the Election". None of whom shall be officers or directors of the association, whose duty shall be to furnish and receive back a ballot from each voting member present, to canvass all votes and to present to the president while the members continue to be assembled, a written report showing the result of the election. The number of candidates necessary to fill the vacancies on the officers, directors and executive officers receiving the highest number of votes shall be declared by the president as elected and shall serve until their successors shall have been duly elected and shall have qualified. In the case of [2] two or more candidates receiving the same number of votes, it shall be determined by lot immediately which one by declared election.

a. Vacancies: refer to Article III section 4.

b. Elections: Only [2] two adult members; 18 or older per family in good standing to vote for officers, directors, executive officers. No proxies shall be considered.

c. The memberships shall conduct the entire government, administration and management of the association, and all of its affairs, and for such purposes it shall make contracts and fulfill same, purchase supplies, hire, and discharge help, fix compensation thereof, pay all operation and expenses and charges and other obligations of the association out of the funds available for such purpose.

ARTICLE VI

SECTION 1: CLASSES OF MEMBERS

Members of the association shall be classified as follows:

Regular Members: Shall be a member who has paid his/her initiation fee and is eligible to vote and must be a minimum of 18 years of age. Members include adults and children living at the same residence. A member that wishes to benefit from the use of the premises, including but not limited to the association grounds and arena, must attend a minimum of [2] two meetings and attended an event the previous [12] twelve months. New members may have this waived at the President's discretion until sufficient time has passed for new members to meet requirements. Members who do not meet the minimum requirements must have a director present for the proposed events. If a director is not available, the premises may not be available to the member who has not met the above criteria.

Lifetime Members: The president of the association will call a special meeting to vote on nominated members. In order to be a nominated member you must:

a. Must be nominated by another association member.

b. Have held a titled position that was either appointed or elected.

c. Been a contributing association member for at least [15] fifteen years.

Once the qualifications have been met at the special meeting the association members must

unanimously vote in favor as well. Then the elected officials will hold another private meeting and must also unanimously vote in favor.

Lifetime members have use of the premises without restrictions. Lifetime memberships are considered to be the original member and spouse only.

SECTION 2: APPLICATION FOR REGULAR MEMBERSHIP

Application for regular membership shall be presented to and approved by a simple majority vote of the members present. The application before being considered must be signed by the applicant and by a regular member of the association . The application must be accompanied by some form of payment (cash, check or Venmo pmt) for [100] one hundred dollars for a single person, or [150] one hundred fifty dollars for a family to be issued to the association to be held by the treasurer of the association . If the applicant is denied membership, the money shall be returned to the applicant. In the event of a divorce during the year, the membership shall remain the same until the end of the year. At that point, both parties shall file a new application. Members are expected to be involved and productive assets to the association . In addition to upholding the ground rules at all times, members are expected to assist with workdays and events or 5 hours of volunteer work needed. These functions are a direct benefit to the association . There will be a probationary period of [3] three months where violations of the bylaws or complaints from regular members will be addressed at the next scheduled meeting and voted on as to possible applicant removal.

SECTION 3: APPLICANT NOTIFICATION

The applicant must attend a minimum of [1] one regular meeting. Applicants will be asked to leave before the end of the meeting when a balloted vote will be taken by the voting members present. Applicants will be notified by the president in a reasonable time.

SECTION 4: EXPULSION

Any member violating a provision of these bylaws or any rules and/or regulations issued pursuant, thereto or guilty of any conduct determined by the membership to be detrimental to the best interest of the association shall be expelled and his/her membership shall be cancelled by a majority vote of the membership after due process. Abusive or inhumane treatment of horses and livestock will not be tolerated and may result in eviction from the association .

SECTION 5: LIABILITY OF MEMBERSHIP

The membership of the association shall not be personally liable for any debt of the association or any membership meeting, unless he/she is a regular member in good standing in full compliance with these bylaws and the rules and regulations made pursuant thereto.

SECTION 6: INDEBTEDNESS

Letters will be sent upon delinquency to notify members that he/she will be voted out. The association must receive a letter of resignation before March 1st before the member will be considered to be in good standing, if no response is made within 15 days of this letter, membership will be considered delinquent and will be voted out by members. All dues are due April 1st, payment will be considered delinquent and members will be voted out at the first meeting thereafter, if delinquent, member will pay \$100.00 for a single person or \$150.00 for a family unit plus a \$10.00 late fee.

SECTION 7: NONCANCELLATION OF INDEBTEDNESS

The dropping of a members name from the roll of membership shall not cancel his/her indebtedness to the association .

ARTICLE VII

QUEEN/PRINCESS AND COWBOY/JR COWBOY CONTEST

SECTION 1: RULES AND AWARDS FOR QUEEN/PRINCESS AND COWBOY/JR COWBOY CONTEST

- a. The Queen/Cowboy and Princess/Jr. Cowboy shall be determined by points earned in all the events throughout the year.
- b. The association shall decide on all awards given to the Queen/Cowboy and Princess/Jr. Cowboy.
- c. The Queen/Cowboy shall be between the age of 14 thru 18.
- d. The Princess/Jr. Cowboy shall be 13 and under.
- e. The Queen/Cowboy and Princess/Jr. Cowboy shall never have been married.
- f. The Queen/Cowboy and Princess/Jr. Cowboy shall be from a membership in good standing.
- g. The Queen/Cowboy and Princess/Jr. Cowboy shall conduct themselves in a respectable demeanor at all times. This includes but not limited to treating others with respect, encouraging other participants in events, and treating their horses and livestock appropriately. The consequences for not following the above mentioned rules and other inappropriate actions could result in forfeiture of position.

ARTICLE IX ORDER OF BUSINESS

The order of business in all general and special meetings of the members of the officers and executive officers shall be conducted in accordance with Robert's Rules of Order.

ARTICLE X SEAL OF THE CORPORATION

The seal of the corporation shall contain these words:
"LEGACY PARK RIDERS ASSOCIATION"

ARTICLE XI DISBANDING

If LEGACY PARK RIDERS ASSOCIATION dissolves, the members declare that assets belonging to the corporation will be gifted to living lifetime member/members.

Contact Information